

**RUGBY CITY COUNCIL MEETING MINUTES
WEDNESDAY, OCTOBER 15, 2025 – 7:00 PM
ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Vice President Zachmeier called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by Zachmeier.

Council Members present: Lotvedt, Zachmeier, Schneibel, Larson, Santjer, and Nelson.

Also, present were Chief Bommersbach, Attorney Mickelson Hendrickson (by Teams), and Auditor Stewart.

Absent were LaRocque, Reinke, and Kraft.

The council considered the agenda. There was a motion by Nelson to approve the agenda as presented. Second by Larson, all voting yes, motion carried.

The council considered the regular council minutes of October 6, 2025. There was a motion by Lotvedt to approve the October 6, 2025, regular council minutes as presented. Second by Larson, all voting yes, motion carried.

Chief Bommersbach presented the September 2025 Police Report. He explained that the department had 70 calls for service, 21 citations, 10 arrests, 1 vehicle accident and 7 medical assistance calls in the month. There was a motion by Schneibel to approve the September 2025 Police Department report. Second by Larson, all voting yes, motion carried.

Lotvedt reported that the JDA is working on obtaining rental housing in Rugby. This is through Affordable Housing Developers and is for middle income wage earners. This is not low-income housing as previously perceived by residents. He explained that the housing would resemble twin home construction. He explained that there have been some applicants for the Executive Director position and that they will collect applications for a few more days before any interviews begin. There was a motion by Nelson to approve the JDA minutes and financials. Second by Lotvedt, all voting yes, motion carried.

The council conducted the hearing regarding the Pfeifer property located at 119 6th St SW. Mickelson Hendrickson explained the phone call she received from Mr. Pfeifer notifying her he would not be appearing. That the home was up for back property taxes and his plan was to let the County take it for that reason. Mickelson Hendrickson advised that no further action was necessary at this point by the Council.

Buildings: Portfolio Holder Lotvedt informed the council that they are still working on the fans for the Armory.

Finance: Portfolio Holder Nelson had nothing to report.

Ordinance: Portfolio Holder Zachmeier provided the council with a rough draft for residential construction standards for the city. She explained that this would require a 900 square foot minimum as well as a 12 x 24 garage. This would also require a concrete driveway to be built as well. They discussed potential changes and fines to associate with this revision. The council discussed the proposed row home project that the JDA is working on.

Personnel: Portfolio Holder Schneibel had nothing to report.

Public Works: Portfolio Holder Larson explained that the fire hydrants had been pressure tested. They continue to flush fire hydrants and sweep streets.

Recreation: Portfolio Holder Santjer had nothing to report.

There was no unfinished business.

The council reviewed correspondence from resident Tom Childress.

Schneibel and Lotvedt discussed the fire hydrants located north of the new hospital and the access to those hydrants.

Nelson informed the council that October 16, 2025, Pierce County is meeting on a proposed hog farm at 6:00pm at the Courthouse.

The next meeting is scheduled for November 3, 2025, at 7:00p.m.

There being no further business to transact, or come before the council at this time, there was a motion by Larson to adjourn. Second by Santjer, all voting yes, motion carried. Meeting adjourned at 7:38pm.

Frank LaRocque, Mayor

Attest: Jennifer Stewart, City Auditor