

**RUGBY CITY COUNCIL SPECIAL MEETING MINUTES
MONDAY, NOVEMBER 13, 2023– 7:00 PM
ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Mayor LaRocque called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by LaRocque.

Council Members present: Zachmeier, Gannarelli, Larson and Nelson.

Council Members present by TEAMS: Kraft.

Also present were Mayor LaRocque, Attorney Murray, and Auditor Stewart.

Absent were Nelson, Brossart and Gannarelli.

LaRocque explained that the meeting was for the 2 ½ Ave Bond and Loan documents. Murray explained that Resolution 2023-5: Loan Resolution, Certification to be Executed at Loan Closing, American Iron and Steel Attachment, Water and Sewer Revenue Bond, Series 2023, Closing and Non-Arbitrage Certificate, and Parity Bond Certificate all need to be considered for approval to execute the USDA Loan for 2 ½ Ave.

Murray explained that in the preliminary title opinion, completed by former City Attorney Hartl, it indicated that a portion of 6th St SE should be measured and surveyed to allow for a record of formal measurements. Murry has not found any evidence of this being complete and strongly suggests the council consider completing this in the near future.

Lotvedt questioned the balance of the USDA grant funds. Stewart explained that the grant has not been closed out and is still open.

There was a motion by Lotvedt to approve Resolution 2023-5 Loan Resolution. Second by Schneibel, roll call vote, all voting yes, motion carried.

There was a motion by Larson to approve the Certification to be Executed at Loan Closing. Second by Zachmeier, roll call vote, all voting yes, motion carried.

There was a motion by Lotvedt to approve the American Iron and Steel Attachment. Second by Zachmeier, roll call vote, all voting yes, motion carried.

There was a motion by Schneibel to approve the Closing and Non-Arbitrage Certificate. Second by Larson, roll call vote, all voting yes, motion carried.

There was a motion by Lotvedt to approve the Parity Bond Certificate. Second by Schneibel, roll call vote, all voting yes, motion carried.

Murray asked that the council consider the DOT Utility Occupancy Application and Permit. There was a motion by Larson to complete the DOT Utility Occupancy Application and Permit. Second by Zachmeier, all voting yes, motion carried.

There being no further business to transact or come before the council at this time, LaRocque declared the meeting adjourned at 7:16p.m.

Frank LaRocque, Mayor

Attest: _____
Jennifer Stewart, City Auditor

Approved