

RUGBY CITY COUNCIL MEETING MINUTES
WEDNESDAY, FEBURARY 19, 2025 – 7:00 PM
ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS

Mayor LaRocque called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by LaRocque.

Council Members present: Schneibel, Kraft, Reinke and Larson.

Council Members present by TEAMS: Lotvedt.

Also, present were Mayor LaRocque, Chief Bommersbach, Attorney Mickelson Hendrickson, Public Works Director Munyer, and Auditor Stewart.

Absent were Zachmeier, Brossart and Nelson.

The council considered the agenda. There was a motion by Kraft to approve the agenda as presented. Second by Larson, all voting yes, motion carried.

The council considered the February 3, 2025, regular council minutes. There was a motion by Lotvedt to approve the February 3, 2025, regular council minutes as presented. Second by Schneibel, all voting yes, motion carried.

Chief Bommersbach presented the January 2025 Police Report. He explained that the department had 120 calls for service, 24 citations, 15 arrests, 9 vehicle accidents and 19 medical assistance calls in the month. There was a motion by Schneibel to approve the January 2025 Police Department report. Second by Kraft, all voting yes, motion carried.

Laurie Odden, CVB Executive Director, addressed the council. Odden explained that the annual Farmers and Ranchers Supper was a success. The dates of the annual Softball Tournament are July 12 & 13, 2025. The Christmas Tree at Merchants Bank Park is being stored at St. Michel Furniture. Odden explained RV groups that will be stopping in the community this season. There was a motion by Larson to approve the CVB minutes and financials. Second by Kraft, all voting yes, motion carried.

Zachary Broadwell, JDA Executive Director, addressed the council. He updated the council on the JDA website updates. He explained the Youth Entrepreneur program participants. He explained that they will be hosting an event to showcase AmeriCorps and how it can benefit non-profit groups. Broadwell explained the housing study that Affordable Housing is looking to complete. He explained the three options for the housing study to be paid for and the availability of the study results to the JDA. Broadwell explained his testimony at the legislature, in January, regarding housing in North Dakota. There was a motion by Lotvedt to approve the JDA minutes and financials. Second by Reinke, all voting yes, motion carried.

7:19pm Broadwell left the meeting.

Buildings: Portfolio Holder Lotvedt explained that the Armory wall padding in the gymnasium has been ordered. They have not installed the ramps into the gymnasium. The supports for the pool diving boards have not been installed.

Finance: no report.

Ordinance: no report.

Personnel: Portfolio Holder Schneibel explained that he is working on cleaning up the performance appraisal process. Council members reviewed edits provided by Schneibel. He also proposed section 412 Salary Adjustments and the process for those. There was a motion by Schneibel to table this information for review and discuss it at the March 3 meeting. Second by Lotvedt, all voting yes, motion carried.

Public Safety: Portfolio Holder Kraft had nothing to report.

Public Works: Portfolio Holder Larson explained the water breaks that have occurred recently.

Recreation: Portfolio Holder Brossart was not present. Lotvedt explained the two Ball Diamond Use Agreements- one for the school to utilize the city diamond and one for the school to utilize the school diamonds. There was a motion by Lotvedt to approve the city ball diamond agreement to allow the school to utilize the city diamond. Second by Kraft, all voting yes, motion carried. There was a motion by Lotvedt to approve the school ball diamond agreement to allow the city to utilize the school diamond with the modified wording in paragraph 6 to the “school district”. Second by Schneibel, all voting yes, motion carried.

Library: Reinke had nothing to report.

Food Pantry: No report.

Munyer explained that Hallof and Simpson will be headed to Bismarck to take state exams next week.

Lotvedt explained that there may be funding for wastewater. The city lift station near the fairgrounds may qualify for this funding.

The next meeting is scheduled for March 3, 2025, at 7:00p.m.

There being no further business to transact or come before the council at this time, there was a motion by Kraft to adjourn the meeting. Second by Schneibel, all voting yes, motion carried. Meeting adjourned at 7:46 pm.

Frank LaRocque, Mayor

Attest: Jennifer Stewart, City Auditor