

**RUGBY CITY COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 21, 2023– 7:00 PM
COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Mayor LaRocque called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by Mayor LaRocque.

Council Members present: Schneibel, Larson, Zachmeier, and Gannarelli.

Council Members present by TEAMS: Brossart and Lotvedt.

Absent were Nelson and Kraft.

Also present were Mayor LaRocque, Auditor Stewart, Attorney Murray, and Chief Bommersbach.

The council considered the agenda. LaRocque added under new business, Slaubaugh water permit and Rugby Chamber application for local permit. There was a motion by Lotvedt to approve the agenda as amended. Second by Schneibel, all voting yes, motion carried.

The council considered the February 6, 2023, meeting minutes. There was a motion by Schneibel to approve the February 6, 2023, meeting minutes. Second by Larson, all voting yes, motion carried.

The council considered the January 2023 Rugby Police Department report. Chief Bommersbach explained the department had 69 calls for service, 13 citations, 1 arrest, and 25 medical assist calls in the month of December. There was a motion by Larson to approve the January 2023 Rugby Police Department report. Second by Zachmeier, all voting yes, motion carried.

Wade Senger, Interstate Engineering, addressed the council regarding the 15th Street SE water main extension project. Senger presented the engineer's opinion of cost for the water main expansion project. The total opinion of probable construction cost was \$101,691.00. Construction contingency and probable construction was \$122,029.20. The design engineering, construction administration and legal/administrative fees added put the total cost at \$142,640.00. Senger asked if B & J Excavating was the only contractor to be asked to put a bid in on the project. Lotvedt made a motion to proceed forward with B & J Excavating on the 15th Street Project. Second by Brossart, roll call vote, all voting yes, motion carried.

Senger asked if the third easement for the 15th St SE project was back yet. Stewart will follow up with the Park Board.

7:11pm Senger left the meeting.

Portfolio Holder Reports

Buildings: Lotvedt reported that the swimming pool roof has some damage and A & R Roofing will be onsite tomorrow to take a look at it. Zachmeier reported that Computer Express would be

onsite next week to look at the new council chambers and put together an estimate for meeting technology. Zachmeier has spoken to Miss Tonnessen, Agriculture Education Instruction, about doing a city emblem with a plasma cutter for the new chambers. Zachmeier asked if Lotvedt wanted another estimate for the technology for the meeting room. Zachmeier has spoke to The Computer Store about possibly putting an estimate together as well. She asked if they want televisions or a projector. Lotvedt explained that televisions would be ideal. Zachmeier will have The Computer Store put an estimate together.

Lotvedt explained that the swimming pool recirculating pump that is 13 years old needs to be replaced. A new pump and motor would cost \$9,000. An impeller is \$5,000. Lotvedt recommended that the council consider a new pump and motor for \$9,000. There was a motion by Lotvedt to buy a new pump and motor for under \$10,000 for the swimming pool. Second by Larson, roll call vote, all voting yes, motion carried.

Finance: no report.

Ordinance: Zachmeier explained that a proposed revision to ordinance 2.08.070 Duties of Council Members, which was given to the council members, is open to edits the council may have. Murray explained the questions that Zachmeier and she had regarding how the revision should be drafted. The council discussed different wording. It was discussed to have the ordinance read that council members should notify City Hall prior to city meetings if they will be absent. This ensures that knowledge of a quorum exists prior to the start of the meeting.

Personnel: Gannarelli explained that Employee Policy 703 Corrective Action and Discipline, had been reviewed by the City Attorney and will be presented for approval at the March 6 meeting. He asked that all members review the policy prior to that meeting.

Public Safety: Larson explained that they have had some recent issues with the train blocking Main Ave. Larson has had complaints regarding engine breaking through town. He informed the council that a patrol car was damaged in a pursuit recently and may need to be replaced.

Public Works: Lotvedt explained that the DOT met with the mayor and others from the city regarding the Hwy 3 Underpass Project. Currently the city portion of the cost is over \$1,000,000. DOT is going to take a new look at how the project could be completed, because they have been unsuccessful at obtaining bids as they currently have the project engineered. Because they will not be completing the project in 2023, the DOT will come in and do a mill and overlay from 4th Ave up to 1st Ave, along Hwy 3, this summer.

Recreation: Schneibel reported that one application for Recreation Director has been received. He will be setting up interviews soon. Schneibel questioned what the agreement for the Girls Softball utilizing the diamonds was. Stewart will forward the past agreement to him.

The council reviewed and considered the Planning and Zoning Findings of Fact regarding the revised Outlot 589 including Sublots 1, 2, and 3 NW1/4SW1/4 Section 12-156-76. This is in the first half-mile of extraterritorial zoning, just south of Rugby. Planning and Zoning approved the request. There was a motion by Schneibel to approve the Planning and Zoning Findings of Fact

for Outlot 589 including Sublots 1, 2, and 3 NW1/4SW1/4 Section 12-156-76. Second by Larson, all voting yes, motion carried.

The council reviewed correspondence from Water Resources Notice of Application for Change in the Point of Diversion for Larry and Carlan Slaubaugh. Murray explained the information received from the state. Council Member Nelson had a call into the Water Resources Department to get more information, however he has not heard back from them as of yet. There was a motion by Larson to table the application until Nelson can get more information for the council. Second by Lotvedt, all voting yes, motion carried.

The council reviewed and considered application for Local Permit for Rugby Chamber of Commerce for a 50/50 Raffle. Murray explained the application is in order for consideration. There was a motion by Lotvedt to approve the Local Permit application for the Rugby Chamber of Commerce. Second by Gannarelli, all voting yes, motion carried.

The next meeting is scheduled for March 6, 2023, at 7:00p.m.

There being no further business to transact or come before the council at this time, LaRocque adjourned the meeting at 7:49p.m.

*These are unofficial minutes, subject to edits, and have not been approved by the city council.