

**SPECIAL RUGBY CITY COUNCIL MEETING MINUTES  
WEDNESDAY, MARCH 16, 2022– 1:00 P.M.  
CITY HALL COUNCIL CHAMBERS AND BY GOTOMEETING**

Council Members present: Trottier, Kraft, Bednarz and LaRocque. Also present were Mayor Steinke, Jim Olson, AE2S, Troy Munyer, Street and Sewer Supervisor and interim Water Plant Supervisor, Auditor Stewart. Absent were Berg, Lunde, Brossart and Lotvedt.

Healthy Heights easement and DOT information were added to the agenda. There was a motion by Kraft to approve the agenda as amended. Second by LaRocque, all voting yes, motion carried.

Steinke explained that the committee had given Lotvedt authority to speak to Mr. and Mrs. Chalmers regarding an easement from them to the city near Healthy Heights Addition. Steinke received estimates to complete the easement from Interstate Engineering for \$1,500 and from AE2S for \$5,000. Whichever firm is selected will draft an easement for the city from the Chalmers. Interstate did the work for the hospital for Healthy Heights Addition. There was a motion by Kraft to accept the estimate from Interstate Engineering for \$1,500 to draft the easement to the city from Mr. and Mrs. Chalmers. Second by LaRocque, all voting yes, motion carried. Steinke will contact Interstate Engineering. Bednarz questioned Trottier (who was in the audience) if the hospital had purchased the land from Mr. and Mrs. Chalmers. Trottier agreed that the hospital had.

The council considered Lift Station Alarm estimates from Bartsch Electric and Integrated Process Solutions. Munyer would like to have the main lift station as well as the lift station near the fairgrounds, at a minimum. There was a motion by LaRocque to have Bartsch Electric install lift station alarms at the main lift and the fairgrounds lift station. Second by Kraft, LaRocque, Kraft and Bednarz voting yes, motion carried.

The council discussed Backflow Prevention and Cross Connection Control. Munyer has received a price from J and K Plumbing out of Granville for installation of backflow preventers for \$29,517.40. Kraft questioned if Munyer had obtained additional quotes and requested obtaining an estimate from Johnson's Plumbing. Olson questioned the material costs that were listed on the estimate. Olson estimated that the total material costs according to his estimates should be approximately \$7,000. Munyer explained that boiler systems must have a separate backflow preventer as well. The council asked Munyer to obtain two additional estimates. The city needs to have a backflow containment program or be working towards it by April 1, 2022. Munyer explained that ND Rural Water has multiple backflow inspectors, to complete the required yearly inspection once the backflow preventers are installed.

The council discussed replacement street signs. Munyer has received estimates from Newman Signs and asked for estimates from two other companies, which he has not received. There was a motion by LaRocque to approve Munyer to order replacement street signs from Newman Signs. Second by Kraft, LaRocque, Kraft and Bednarz voting yes, motion carried.

Munyer explained that Bartsch Electric is still waiting for the Armory Generator to arrive. Munyer explained that a propane tank will also need to be installed for the Armory. The city will also need to fence in the generator and propane tank.

Olson explained that the 2 ½ Ave Pre-Construction meeting will be held on Friday, March 25. The expected start date is April 18. He explained that DR25 Pipe is to be installed, however due to supply chain issues; they would like to install DR18 Pipe, which is a thicker pipe. This would need to be approved by council for them to proceed with the different pipe. LaRocque asked when the completion date would be for this project. Olson explained that the pipe should all be installed this year and the curb and gutter would be finished in 2023. Olson recommended that the city utilize door hangers, to notify residents 24 hours prior, to let residents know that water service will be shut off the next day when the crews are working. These door hangers could be utilized by the city beyond the 2 ½ Project as well. They briefly discussed city ordinance in regards to service line requirements.

Jon Nelson addressed the council regarding the Hwy 3 Construction Project that has been proposed to happen since 2018. He has reached out to the ND DOT regarding the project and the future construction. He has been told that part of the problem is that the DOT and railroad do not have a construction contract and maintenance agreement. Nelson asked for a couple of dates that a meeting could occur between the city and the ND DOT. Munyer explained that the underpass area needs attention. There have been many instances where concrete is breaking out of the current road bed.

Steinke explained that the Devils Lake DOT office has told her that in the summer of 2022, they will be doing a mill and overlay from 4<sup>th</sup> St SW to Hwy 2. They will also be completing a mill and overlay from west of the intersection of 1<sup>st</sup> Street NW and Hwy 3 out past Deplazes Redi-Mix.

The council continued to discuss both DOT projects. Bednarz wants the council, at their April meeting, to decide if the city will replace the water and sewer lines that run west of the north Cenex intersection. Trottier questioned if the DOT is doing a temporary fix or permanent fix to the road that is scheduled to be done in 2022. Olson explained it is a permanent fix. They then discussed that the city may want to install a fire hydrant on the south side of Hwy 3 that runs west of the north Cenex. They continued to discuss the history of the Hwy 3 Project back to 2018. They discussed the city share of the Hwy 3 Project.

Olson explained that Brosz Engineering had addressed the council a few months back and explained that the city cost share will be approximately \$427,000. In addition to that if the city wants the pipes underneath where the Hwy 3 Project will be complete, the city would need to pay \$370,000 to have those pipes replaced. ND DOT is not covering the cost of the pipes under the project site.

Trottier explained that a number of topics were just discussed and suggested a point person to handle these issues to help clarify the topics.

The council discussed possible dates to meet with the ND DOT.

They continued to discuss the depth of the sewer line that is west of the north Cenex and the potential cost to dig that line deeper.

Munyer discussed the current ordinance regarding copper lines from the main to the curb stop.

There being no further business to transact or come before the Council at this time, there was a motion by Kraft to adjourn the Council Meeting. Second by LaRocque, all voting yes, motion carried. Meeting adjourned at 2:00p.m.

\*These are unofficial minutes, subject to edits, and have not been approved by the city council.

DRAFT