

**CITY OF RUGBY**  
**ANNUAL EQUALIZATION MEETING MINUTES**  
**MONDAY, APRIL 1, 2024– 6:00 PM**  
**ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Mayor LaRocque called the meeting to order at 6:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by Mayor LaRocque.

Council Members present: Zachmeier, Gannarelli, Nelson, Lotvedt, Larson, Schneibel, and Kraft.

Council Members present by TEAMS: Brossart.

Also present were Mayor LaRocque, Attorney Murray, Chief of Police Bommersbach, Auditor Stewart, and Kelsey Siegler, Tax Director.

The board reviewed the responsibilities of the Tax Equalization Board.

Siegler reviewed Ag Land changes, Residential and Commercial land and structure value increases, and Summary of Changes.

Siegler reviewed the Homestead Credit Applications, Disabled American Veterans Applications, Blind Exemptions and New Residence Exemptions. She reviewed the Discretionary Tax Exemptions and Payments in Lieu of Taxes that had previously been approved.

The council discussed a few questions with Tax Director Siegler.

There was a motion by Lotvedt to approve the summary of changes and tax assessment roll as presented. Second by Kraft, roll call vote, all voting yes, motion carried.

There being no further business to transact or to come before the board at this time, there was a motion by Kraft to adjourn the meeting at 6:21 pm. Second by Lotvedt, all voting yes, motion carried.

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Frank LaRocque, Mayor

Attest: \_\_\_\_\_  
Jennifer Stewart, City Auditor