

**RUGBY CITY COUNCIL MEETING MINUTES**  
**WEDNESDAY, APRIL 15, 2026 – 7:00 PM**  
**ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Mayor LaRocque called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by LaRocque.

Council Members present: Schneibel, Santjer, Reinke, Lotvedt, Zachmeier and Nelson

Absent was Kraft and Larson.

Also, present were Chief Bommersbach, Attorney Mickelson Hendrickson (by Teams), and Auditor Stewart.

The council considered the agenda. There was an addition of a local permit application. There was a motion by Reinke to approve the agenda as amended. Second by Schneibel, all voting yes, motion carried.

The council considered the regular council minutes of April 6, 2026. There was a motion by Schneibel to approve the April 6, 2026, regular council minutes as presented. Second by Lotvedt, all voting yes, motion carried.

7:02 Nelson joined the meeting.

The council considered the tax equalization minutes of April 6, 2026. There was a motion by Lotvedt to approve the minutes as presented. Second by Reinke, all voting yes, motion carried.

Chief Bommersbach presented the March 2026 Police Report. He explained that the department had 88 calls for service, 45 citations, 6 arrests, 3 vehicle accidents and 25 medical assist calls in the month. Bommersbach explained they had done a presentation on first responders at Ely Elementary and had a high school student job shadow. Bommersbach explained how the Stonegarden reimbursement functions with the County. There was a motion by Nelson to approve the March 2026 Police Department report. Second by Zachmeier, all voting yes, motion carried.

Laurie Odden, CVB Executive Director, addressed the council. She recently returned from the ND Tourism Conference. She informed the council what plans the CVB has for the 250<sup>th</sup> Anniversary of America. They briefly discussed a ND Council of the Arts program. There was a motion by Schneibel to approve the CVB minutes and financials. Second by Santjer, all voting yes, motion carried.

Brian Hoffart, JDA Executive Director, informed the council that he is having discussions with developers about potential builds in Chalmers Addition. Hoffart expects 3-4 homes to break ground in 2026 in Chalmers Addition. Hoffart explained the updates and follow up of the current JDA programs. He updated the board on the status of the BDO Zone application. There was a motion by Lotvedt to approve the JDA minutes and financials. Second by Nelson, all voting yes, motion carried.

Buildings: Portfolio Holder Lotvedt explained the floor abatement that is occurring in the Armory and the future renovations. The Hwy 3 Project had a meeting this week, before they begin this spring. He updated the council on the main lift station and the VFD at Well 5.

Finance: Portfolio Holder Nelson had nothing to report.

Ordinance: Portfolio Holder Zachmeier suggested that the ordinance for parking in yards be amended to include an approved surface or gravel. She listed possible approved surfaces. They discussed that the changes Zachmeier has will be forwarded to Attorney Mickelson Hendrickson. The community will have their chance to voice their concerns at the May 4 meeting.

Personnel: Portfolio Holder Schneibel had nothing to report.

Public Safety: Lotvedt discussed a proposed site, on city property, to install a new communications tower to assist with public safety communications. The state is exploring other locations in the area too. Once the radio analog to digital switch takes place it will be necessary to have this tower in place. This would assist with the handheld radios that police, fire and EMS utilize.

Recreation: Portfolio Holder Santjer explained that summer baseball registration is April 29 at 4pm at the Armory. The pool is looking for lifeguards. Lotvedt explained that he is working with Public Works to encapsulate the rust on the wall beams.

Library: Reinke provided annual library patronage numbers. He elaborated on the summer activities taking place at the library this summer.

The council considered the First Amendment to the Rental Property agreement for Chris Fedje. There was a motion by Lotvedt to approve the agreement as presented. Second by Schneibel, all voting yes, motion carried.

There was no public comment.

The council considered a local permit application for Rugby Panther Boosters. There was a motion by Schneibel to approve the local permit application. Second by Santjer, all voting yes, motion carried.

The next meeting is scheduled for May 4, 2026, at 7:00p.m.

There being no further business to transact or come before the council at this time LaRocque declared the meeting adjourned at 7:48pm.

---

Frank LaRocque, Mayor

---

Attest: Jennifer Stewart, City Auditor