

**RUGBY CITY COUNCIL  
SPECIAL MEETING MINUTES  
THURSDAY, APRIL 7, 2022– 4:00 PM  
COUNCIL CHAMBERS AND BY GOTO**

Council Members present: Lotvedt, Lunde, Kraft, Bednarz, Brossart (by GOTO), LaRocque (by phone) and Trottier. Also present were Mayor Steinke, Auditor Stewart and Jim Olson, AE2S. Absent was Berg.

Mayor Steinke called the meeting to order at 4:00 pm.

Council members recited the Pledge of Allegiance. Roll call was taken by Mayor Steinke.

Steinke explained the agenda item is the 2 ½ Ave Change Order. The change order is requesting to upsize 8 inch pipe to 10 inch pipe.

Lotvedt explained that the city needs to upsize the 8 inch line in the project to a 10 inch line. He questioned why the 8 inch line was not upsized in the plans and specifications.

Olson explained that the existing lines are 8 inch. He explained that October 2020 there was a motion by the council to approve the plans and specifications for this project. March 2021 there was a motion to approve the plans and specifications for the 2 ½ Ave project. He explained that if plans are approved by council, that Public Works has reviewed and agreed with the plans. March 29, 2022 Troy Munyer, Interim Water Plant Supervisor and Street and Sewer Supervisor, told Olson that he had never seen the plans and specifications for the 2 ½ Ave project. Olson explained that the plans and specifications have been in the council chambers for over a year now. He explained that plans and specifications were completed and signed off on before any new hospital discussion was taking place in the community. He explained he addressed the committee on March 17, 2021 to send the contract to the USDA in Washington, D.C. This was approved. Lotvedt questioned if the council knew what size the pipe should be.

Olson explained the owner's responsibilities, cited in page 2 Article 2 paragraph C in the agreement between owner and engineer for professional services. It outlined that the owner (City of Rugby) shall be responsible for all requirements and instructions that it furnishes to Engineer pursuant to this Agreement, etc. Olson continued to read the paragraph to the council. His concern was that the project was signed off on and the day of the preconstruction meeting Munyer explained that the 8 inch pipe needed to be upsized to 10 inch. Munyer claimed that the plans and specifications have not been in the council chambers for a year. Lotvedt explained that he had requested a set of plans, from the Auditor and he was told that he had to review them in City Hall.

Steinke explained that the task today is to vote on upsizing the pipe from 8 inch to 10 inch or to not. She explained that the plans and specifications have been in the chambers for a long time.

Olson explained that the hydraulic study was complete. He explained that an 8 inch PVC main can handle 300 gallons per minute of flow. The average household size is 2.4 people. The average person uses 100 gallons per day. The peak factor is 240 gallons per day, per household.

This is 0.17 gallons per minute, using the peak factor of 0.68 gallons per minute at peak flows. 441 households would need to be served on the sewer main before capacity would be reached. Currently there just over 200 houses served on the 2 ½ Ave sewer main.

Bednarz explained that when the project began it was because the sewer and road was caving in and nothing was said about the hospital and Chalmers Addition. He questioned why nothing was brought up until now. He explained that the project began to replace the 8 inch line that was damaged and collapsing.

Munyer explained that when he took Olson on 2 ½ Ave, he told him that it was part of the comprehensive land use plan to expand the sewer line. He also questioned why they televised the line, because it had to be upsized.

Olson explained they walked through with the design team when Greg Boucher was still here with Munyer. He explained that nothing was said about the hospital or Haaland Home or anything. Olson expressed his concern that Munyer did not explain to council, that he had not reviewed the plans and specifications. Munyer explained that he assumed it had been upsized as he had told Olson when he drove him around 2 ½ Ave.

Trottier questioned what will change if they determine whose fault this change order necessity is.

Lotvedt questioned where the change order expense of \$41,000 is coming out of. Olson explained that this will come out of the construction grant money.

There was a motion by Bednarz to approve the change order, upsizing from 8 inch PVC pipe to 10 inch PVC pipe, in the amount of \$41,528.65. Seconded by LaRocque. Steinke asked if anyone had any discussion about the motion. Lotvedt questioned why Wagner is putting on a markup of 15%. Olson explained that the mark up is because Wagner has already delivered the 8 inch PVC to Rugby. They will have to freight in the 10 inch and freight back the 8 inch.

Kraft questioned Olson if the city should stay with 8 inch pipe or upsize to 10 inch. Olson explained that the scope of the project was from the lagoons to 10<sup>th</sup> St to replace crumbling, aging infrastructure. Kraft questioned if from McGuires to the lagoons anything was being upsized. Olson explained that it was being replaced with the size that is currently there.

Lotvedt questioned if 15% engineering would be added to the change order. Olson explained that there were no additional engineering fees added.

Steinke called for a roll call vote, Trottier-yes, LaRocque-yes, Bednarz- yes, Kraft-yes, Lotvedt-no, Brossart- no, Lunde – yes, motion carried.

There being no further business to transact or come before the Council at this time, there was a motion by Bednarz to adjourn the Council Meeting. Second by LaRocque, all voting yes, motion carried. Meeting adjourned at 4:31 p.m.

\*These are unofficial minutes, subject to edits, and have not been approved by the city council.