

**SPECIAL CITY COUNCIL MEETING MINUTES
WEDNESDAY, MAY 18, 2022– 1:00 PM
COUNCIL CHAMBERS AND GOTO**

Council Members present: Lotvedt, Bednarz, Brossart, LaRocque and Berg.

Also present were Council President Kraft and Auditor Stewart.

Absent were Lunde, Trottier, Brossart and Mayor Steinke.

President Kraft called the meeting to order at 1:00 pm.

The Pledge of Allegiance was recited. Roll call was taken by Kraft.

Kraft explained that Outlot 578 and Outlot 579 are property that was previously described by metes and bounds that have now been surveyed. There is also an easement being considered to the city for the fence along the city lagoon.

1:05pm Council Member Berg joined the meeting by phone.

There was a motion by LaRocque to approve Outlot 578, Outlot 579 and the Fence line Easement, to the City of Rugby to maintain the city fence that runs east and west. Second by Lotvedt, all voting yes, motion carried.

1:06pm Berg left the meeting.

Munyer explained that the replacement street signs have arrived and they will be putting them up as time allows.

Munyer explained that the Clarifier project needs to have the plans and specifications submitted. Munyer explained that the drawings that SUEZ has completed could be sufficient for the state. Olson explained that if AE2S is going to have anything to do with it, they must draw up the plans and specifications to have their engineers stamp and sign the plans. Dale Klein, public works employee, encouraged the council to get an engineer involved now as one will be necessary for the project in the future to complete the replacement at the Water Plant. Lotvedt clarified that the city is not at that point yet. AE2S has not had anything to do with current clarifier plans. Lotvedt questioned if AE2S has anything in their office from the past clarifier replacement project. Olson would need to check the archives. Olson suggested to Munyer that the city submit the drawings, which SUEZ has completed, to the state and see if they are sufficient. If the state does not approve, then the city will need to have an engineer draw up plans and specifications for the clarifier project. Munyer encouraged the council to get moving forward on this project. Munyer informed the council that SUEZ has engineers on staff, but they will not stamp and sign off on the drawings they have submitted to the city. The city received emailed drawings from SUEZ in April. Those will be submitted to the Department of Environmental Quality for their review.

Munyer has reached out to Bartsch Electric regarding the lift station alarms. Bartsch is waiting on all the parts to arrive to install the alarm.

The Armory generator should arrive this week or next. Once it is set down Bartsch Electric will wire it.

Stewart explained that where the city ball diamonds are, there is a discrepancy regarding how far north or south the parcel actually is. The point of beginning on the plat is in question. Stewart is asking that the council hire a surveyor to complete a survey of this area. There was a motion by Lotvedt to see if they can obtain a survey, from David Hovendick and if it is under \$2,500 he can proceed with the survey. If it will be over \$2,500 it will come back to the council. Second by Bednarz, all voting yes, motion carried.

Laurie Odden, Executive Director Chamber and Convention and Visitors Bureau, mentioned that the Geographical Center Monument should also be surveyed. Odden asked if the city employees could hang the 10 CVB flower pots when they hang the flags for Memorial Day. There was a motion by Bednarz to have the city employees hang the CVB flower pots. Second by LaRocque, all voting yes, motion carried.

Odden questioned if the council had a status on the light pole replacements? The city will reach out to Otter Tail and get an answer. Odden then explained that she has three new stone garbage cans to add to Main Ave this year. They will be put out soon.

Olson updated the council on the 2 ½ Ave Project. He explained they found an old culvert near LaRocque's house. They installed the new pipe under the culvert. He explained the water line problem they found as well. The current weather has slowed the progress of the project to this point. They discussed coordination with Ely Elementary to ensure that water is not shut down to the school when summer school begins. Wagner will complete this on a day that school is not in session. Olson explained that he will no longer have progress meetings in the council chambers.

Olson explained that the sewer line across the ball diamonds is in bad shape and should be considered for replacement before anything else. The entire north side of town feeds to this line. LaRocque asked if the pipe could be lined. Olson explained that the clay tile is too far gone to be lined. It is a 1300' line without any clean-outs. Lotvedt would like to monitor the line for a while and put clean-outs in the pipe to monitor it for a year. Olson explained an estimate of cost is \$369,000. Lotvedt explained that B & J Excavating estimated the project at \$190,000. Bednarz asked if it was mandatory to have a manhole. Olson explained that every 400' a manhole is required by DEQ. Olson explained that the DEQ does not allow clean-outs. Lotvedt explained the only reason to install a clean-out would be to monitor the line.

The swimming pool alarms are being installed. The electrician should have the controls wrapped up by the end of the week.

The Armory roof is being completed. They have been fighting the weather. Lotvedt did indicate that there is water damage on the floor from a previous rain. Stewart has reached out to the company that will refinish the floor this summer to make them aware.

The sewer line from North Cenex, west is second on the sewer repair list. The council discussed the potential to line the pipe west of Cenex. Olson explained that this could be done. The portion of the line that is shallow would need to be replaced and not lined. Lotvedt asked if Olson could get the city an estimate to line a portion of this line. Olson explained that this project is on the DEQ list of projects.

The council discussed the businesses along Hwy 3, west of Cenex, and their connections to city sewer or septic tanks.

There being no further business to transact or come before the Council at this time, there was a motion by LaRocque to adjourn the Council Meeting. Second by Bednarz, all voting yes, motion carried. Meeting adjourned at 2:00 p.m.

*These are unofficial minutes, subject to edits, and have not been approved by the city council.

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