

**RUGBY CITY COUNCIL MEETING MINUTES
MONDAY, SEPTEMBER 18, 2023 – 7:00 PM
ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Mayor LaRocque called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by Mayor LaRocque.

Council Members present: Lotvedt, Gannarelli, Brossart, Larson, Schneibel, Kraft, Nelson, and Zachmeier.

Council Members present by TEAMS: none.

Also present were Mayor LaRocque, Attorney Murray, Chief Bommersbach, Public Works Director Munyer, and Auditor Stewart.

The council considered the agenda. LaRocque asked that the Public Work's new vehicle be added to the agenda. There was a motion by Lotvedt to approve the agenda as amended. Second by Zachmeier, all voting yes, motion carried.

The council considered the September 7, 2023, regular council minutes. There was a motion by Nelson to approve the September 7, 2023, regular council minutes as presented. Second by Larson, all voting yes, motion carried.

The council considered the August 2023 Rugby Police Department report. Chief Bommersbach explained the department had 102 calls for service, 25 citations, 9 arrests, 2 vehicle accidents and 16 medical assistance calls in the month of July. There was a motion by Schneibel to approve the August 2023 Rugby Police Department report. Second by Brossart, all voting yes, motion carried.

Portfolio Holder Reports

Buildings: Portfolio Holder Lotvedt explained he will be calling A & R Roofing regarding the gutters for the swimming pool that have not been installed. He questioned if there is a gate and fencing around the lagoon. Munyer explained that the barbed wire fence was replaced this summer and moved back a bit. It is gated and fenced as required.

Finance: Portfolio Holder Nelson reported that the 2024 Budget had been approved.

Ordinance: Portfolio Holder Zachmeier explained that there will be a first reading of an ordinance later in the meeting.

Personnel: Portfolio Holder Gannarelli had nothing to report.

Public Safety: Portfolio Holder Larson explained one of the radar signs is operating by McGuire's now. The new police vehicle should be shipped in October. He reported that the new hire begins the Police Academy on September 25. Bommersbach explained how the online academy works.

Public Works: Portfolio Holder Kraft asked if the water plant project has begun. Munyer explained that they did start today. Munyer explained the two estimates for air conditioning that he has for the city shop and the city shop office. The estimate from Daryl's Refrigeration was \$6,000 and the second estimate from Johnson's Plumbing for \$8,890. This was for a 1-ton machine for the office and a 4-ton machine for the shop. Larson questioned why the shop would need an air conditioning unit. Lotvedt explained that he agreed the office should have a unit installed. Nelson asked if there is a ceiling fan in the shop. Munyer explained that there is a small ceiling fan. LaRocque agreed that it would allow the city employees a chance to cool down when working. They asked Munyer to investigate the cost of a much larger ceiling fan.

Kraft explained that he would authorize, as the portfolio holder, to install air conditioning in the shop office as it is under the \$2,500 threshold.

Lotvedt explained the preconstruction meeting that was held last week regarding the water treatment clarifier project. He reported that they should have the entire project completed by the end of the year.

Recreation: Portfolio Holder Schneibel explained he is currently working on a mowing plan for the diamonds this fall.

Unfinished Business

Schneibel explained that he has spoke to a member of the hockey association board about the open skating agreement. They may wish to no longer have an agreement for open skating. The hockey association board does not meet until later this week to decide. There was a motion by Scheibel to table the Rugby Hockey Association Open Skating Agreement until the next meeting. Second by Lotvedt, all voting yes, motion carried.

The council reviewed the 2024 Council Meeting Schedule. LaRocque explained that they have previously discussed moving the second meeting of the month to Wednesday nights at 7:00pm. Schneibel suggested that the second meeting of the month be moved up to 5:00 p.m. on the third Monday night. The council continued to discuss options. There was a motion by Kraft to move the second council meeting, for 2024, to the third Wednesday at 7:00pm. Second by Zachmeier, majority voting yes. Motion carried.

New Business

The council conducted the first reading of Ordinance 446 Expanded Zoning. Murray explained the proposed changes in the ordinance. There was a motion by Schneibel to approve the first reading of Ordinance 446 Expanded Zoning. Second by Larson, all voting yes, motion carried.

The council reviewed the Finding of Fact from the Planning and Zoning Committee. Larson explained that the request was for Outlot 271- Proposed Sublot A, Sublot B and Sublot C Section 11-156-73, for the platting of land as filed by Nickolas Brossart. The Planning and Zoning Committee is recommending approval. There was a motion by Larson to approve the request for

Outlot 271- Proposed Sublot A, Sublot B and Sublot C Section 11-156-73, for the platting of land as filed by Nickolas Brossart. Second by Kraft, all voting yes, motion carried.

The council considered and discussed the 2022 budget of a new sewer pick-up. Stewart explained that in 2022 the new vehicle was ordered and has just arrived. The vehicle that is in is a 2024 model and at the end of 2022, the budgeted funds of \$28,000 were reserved for the purchase this year. The total cost of the 2024 vehicle is \$36,170.64. This is \$8,182.14 more than what was budgeted and reserved. The council would need to approve the increase in the price to purchase the vehicle. Stewart explained that the city has been told that the government fleet program for new vehicles is no longer available. They also discussed the change in ownership of the dealership in the last year. Munyer will go back to Drive and see if they can improve the price at all. There was a motion by Kraft to table the sewer pickup until the October 2 meeting. Second by Lotvedt, all voting yes, motion carried.

There was a motion by Larson to amend the amended agenda to include the Local Permit Application for First Lutheran Church Quilters. Second by Kraft, all voting yes, motion carried.

The council reviewed and considered the Local Permit Application for First Lutheran Church Quilters. Murray explained that the application meets the legal requirements. There was a motion by Lotvedt to approve the First Lutheran Church Quilters. Second by Kraft, all voting yes, motion carried.

The next meeting is scheduled for October 2, 2023, at 7:00p.m.

There being no further business to transact or come before the council at this time, there was a motion by Larson to adjourn the meeting. Second by Brossart, all voting yes, motion carried. The meeting was adjourned at 7:37 p.m.

Frank LaRocque, Mayor

Attest: _____
Jennifer Stewart, City Auditor

Approved