

**RUGBY CITY COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2024 – 7:00 PM
ARMORY COUNCIL CHAMBERS AND MICROSOFT TEAMS**

Mayor LaRocque called the meeting to order at 7:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by LaRocque.

Council Members present: Lotvedt, Nelson, Schneibel, Larson, Reinke, Brossart, Kraft and Zachmeier.

Also present were Mayor LaRocque, Attorney Mickelson Hendrickson, Chief of Police Bommersbach, Public Works Director Munyer and Auditor Stewart.

The council considered the agenda. Reinke asked to add a resolution to new business. There was a motion by Nelson to approve the agenda as amended. Second by Brossart, all voting yes, motion carried.

LaRocque swore in Madeline Hurly as the City Council Student Representative.

The council considered the August 21, 2024, meeting minutes. There was a motion by Lotvedt to approve the August 21, 2024, meeting minutes. Second by Schneibel, all voting yes, motion carried.

The bills were reviewed by Schneibel and Kraft.

Bills Paid Since Last Meeting of 08/05/2024: \$227,352.51

24335	Aqua-Pure Inc	\$7,490.18
24336	B & M Laundry	\$126.52
24337	Bartsch Electric LLC	\$12,053.82
24338	Bechtold Paving Inc	\$2,999.00
24339	BSN Sports LLC	\$1,533.00
24340	Caitlyn Towe	\$180.90
24341	Colonial Research Chemical	\$3,983.91
24342	Computer Express	\$2,976.00
24343	Convention & Visitors Bureau	\$2,440.23
24344	Convention & Visitors Bureau	\$6,294.31
24345	EcoLab	\$182.49
24346	Envision	\$374.41
24347	First District Health Unit	\$70.00
24348	HACTC	\$174.00
24349	Information Technology Dept	\$127.20
24350	John Deere Financial	\$46.00
e-Ck	JP Morgan	\$1,731.70

24351	Lathem Time Company	\$670.10
24352	Minot Daily News	\$704.34
24353	NAPA Auto Parts	\$131.77
24354	ND One Call Concepts	\$37.70
24355	ND Telephone Co	\$892.31
24356	NDAAO	\$50.00
24357	Northern Plains Electric Coop	\$3,354.14
24358	Otter Tail Power Company	\$9,836.62
24359	Pierce County Tribune	\$129.60
24360	Portraits By Misti	\$350.00
24361	Power Plan	\$2,057.97
24362	Recreation Supply Co	\$522.00
24363	Rick Larson	\$1,000.00
24364	Rugby Job Authority	\$34,332.69
24365	Share Corporation	\$469.34
24366	Steven Mattern	\$2,450.00
24367	Valli Information Systems	\$804.15
24368	Wellabe	\$141.00
e-Ck	Wex Bank	\$1,485.05
ACH	Social Security	\$10,865.54
ACH	Medicare Taxes	\$2,541.14
ACH	Payroll Taxes	\$5,701.39
24369	AFLAC	\$430.38
24370	AFLAC	\$861.65
ACH	NDPERS	\$800.00
ACH	NDPERS	\$8,662.53
ACH	NDPERS / Sanford Health	\$21,270.14
24371	California State Disbursement	\$453.00
Bills To Be Approved at 09/03/24 Meeting:		\$90,479.81
24372	Bechtold Paving Inc	\$1,286.50
24373	Bonnie Berginski	\$73.93
24374	Circle Sanitation	\$20,353.25
24375	David Jaeger	\$1,300.00
24376	First District Health Unit	\$90.00
24377	Hawkins	\$2,342.32
24378	Industrial Contracting Services	\$38,308.19
24379	Ironhide Equipment	\$8,000.00
24380	Pierce County Auditor	\$3,583.13
24381	Rebecca Jordan	\$170.00
24382	Rec Supply Co	\$304.16
24383	Robert Spallinger	\$1,300.00
24384	Rugby Fire Dept	\$11,569.88
24385	Rugby Lumber Inc	\$286.89
24386	Scott Bommersbach	\$93.80

24387	Share Corporation	\$758.42
24388	Verizon Wireless	\$659.34

The council considered the monthly bills. There was a motion by Schneibel to approve the monthly bills as presented. Schneibel amended his motion to approve the bills as presented, excluding 24363. Second by Kraft, roll call vote, all voting yes, motion carried.

There was a motion by Schneibel to approve bill 24363. Second by Brossart, roll call vote, Lotvedt -yes, Nelson-yes, Kraft-yes, Schneibel- yes, Reinke-yes, Larson-abstain, Zachmeier-yes, and Brossart-yes. Motion carried.

The council considered the monthly financials that included the cash report, expenditures vs. budget, and revenues vs. budget. There was a motion by Brossart to approve the monthly financials as presented. Second by Lotvedt, roll call vote, all voting yes, motion carried.

Wade Senger, Interstate Engineering, appeared by Teams and explained pay applications 8 & 9 for Industrial Contracting Services, Inc. Application 8 was for \$22,108.19 and pay application 9 was in the amount of \$16,200.00, for a total of \$38,308.19. There was a motion by Lotvedt to approve pay applications 8 & 9 in the amount of \$38,308.19 to Industrial Contracting Services, Inc. Second by Larson, roll call vote, all voting yes, motion carried.

The council considered certificate of deposit rates for a maturity notice for a flood control CD at Bremer Bank. The current term was 13 months at 5%. The best rate available currently is with Merchants Bank for 12 months at 5%. There was a motion by Lotvedt to approve the certificate of deposit rate with Merchants Bank for 12 months at 5%. Second by Brossart, roll call vote, all voting yes, motion carried.

The council considered the August Municipal Court Report. There was a motion by Nelson to approve the August Municipal Court Report as presented. Second by Kraft, all voting yes, motion carried.

Portfolio Reports

Buildings/Property: Portfolio Holder Lotvedt explained the gutters have been installed on the swimming pool. He explained that they are investigating the possibilities of a new space for the food pantry at the Armory. Nelson explained that they are looking for a volunteer to take over the program at the first of the year.

Lotvedt explained that on the northwest side of town, between the railroad tracks, the railroad has piled grain between the tracks. This grain came from a derailment that occurred north of Rugby in the spring. The railroad hauled the spilled grain into town and unloaded it on their property on the northwest side of town. Since the derailment, the grain has spoiled and is causing an odor. Nelson is in contact with BNSF to get the grain removed.

Finance: Portfolio Holder Nelson explained that the 2025 Budget Hearing will be held on September 18, 2024, at 6:00pm at the Council Chambers.

Ordinance: Portfolio Holder Zachmeier had nothing new to report.

Personnel: Portfolio Holder Schneibel had nothing to report.

Public Safety: Portfolio Holder Kraft explained that they plan to remove stop signs on the east side of Ely Elementary on 2nd and 3rd St as well as the stop signs on 3rd St by the Memorial Hall. The stop signs will be replaced with pedestrian crossing signs. Kraft explained that a parking spot east of Ely Elementary on 3rd St will be removed to help increase the view of the intersection. They discussed that the city ordinance does not allow for parking along the Elementary School on 2nd Street, along the south side, 2nd Ave, along the west side, and 3rd Street, along the north side. Zachmeier will look into this ordinance. They discussed that not all of the teachers are using the school parking lot for parking.

Dave Bednarz, citizen, explained that a lot of youth are driving go carts, golf carts and similar vehicles. LaRocque explained that this was discussed with the Chief of Police.

Public Works: Portfolio Holder Larson congratulated Public Works Director Troy Munyer on attaining his Class II Water Distribution License. They will be working on flushing sewers and hydrants. They installed a culvert at the ball diamonds. They have been fogging for mosquitoes as well.

Recreation: Portfolio Holder Brossart explained that the pool will shut down in mid-September. He explained the need to work on the diving boards this winter.

Attorney Mickelson Hendrickson read aloud Ordinance 13.16.130 regarding the elementary school parking.

Unfinished Business:

Nelson explained that the trailer park owner would like to put in up to 45 new trailer homes. He wants to start with one and see how it goes. Nelson explained that the cost of one unit is \$104,000. Nelson explained that the owner would like to have the streets paved. The council discussed affordable housing.

The council considered an application for Local Permit for McHenry County Historical Society. The council had a lengthy discussion regarding the location of the organization requesting the permit. There was a motion by Nelson to approve the Local Permit for McHenry County Historical Society. Second by Reinke, roll call vote, Lotvedt-no, Nelson-yes, Kraft-yes, Schneibel-no, Larson-yes, Reinke-yes, Zachmeier-no, Brossart-no. Tie vote. LaRocque broke the tie with a no vote. Motion failed.

New Business:

Reinke addressed the council regarding a proposed resolution to oppose the Bureau of Land Management policy revisions, as stated in the resolution. Reinke explained that he had spoken to

the mayor of Hazen. He went on to explain the impact of this to the council. Nelson explained that the State of North Dakota is part of a lawsuit against the Bureau of Land Management. He explained that this would support what the state is doing. There was a motion by Nelson to pass the resolution. Second by Kraft. Kathy Steen, city resident, addressed the council regarding the proposed resolution. Dave Bednarz, city resident, addressed the council supporting the resolution. LaRocque called for a roll call vote, Lotvedt-no, Nelson-yes, Kraft-yes, Schneibel-yes, Reinke-yes, Larson-yes, Zachmeier-yes, Brossart-yes, motion carried.

The council reviewed correspondence from Souris Basin Planning Council.

The next meetings are scheduled for Wednesday, September 18, 2024- 6:00pm Budget Hearing and 7:00pm Council Meeting.

There being no further business to transact or come before the council at this time, LaRocque declared the meeting adjourned at 8:32p.m.

Frank LaRocque, Mayor

Attest: _____
Jennifer Stewart, City Auditor

Approved