

**RUGBY CITY COUNCIL
REGULAR MEETING
MONDAY, MARCH 2, 2020 – 7:30PM
COUNCIL CHAMBERS
UNAPPROVED**

Council Members present: Albrecht, Rheault, LaRocque, Berg, and Melgaard. Also present were Mayor Steinke, City Attorney Hartl and City Auditor Stewart. Absent were Kraft, Bednarz and Longie.

Steinke called the meeting to order at 7:30 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by Steinke.

There were no amendments, additions or deletions to the agenda. There was a motion by Albrecht to approve the agenda as presented. Second by Melgaard, motion carried.

Motion by Albrecht to approve the minutes of the February 3, 2020, regular council meeting. Second by Rheault, all voting yes, motion carried.

Grand total of all bills paid after 02/03/2020 meeting: \$140,873.88

20333 B & M Laundry Services	\$123.26
20334 Brad's Auto Service	\$175.00
20335 Emma Rognlien	\$20.00
20336 Envision	\$1,306.75
20337 First District Health Unit	\$75.00
20338 G & P Commercial Sales	\$153.34
20339 H. E. Everson Co	\$76.92
20340 Hi-Way Tesoro	\$96.19
20341 Integrated Process Solutions	\$625.00
e-ck JP Morgan Chase Bank	\$849.67
20342 Leever's Foods	\$72.11
20343 Mark Krogstad	\$74.75
20344 NAPA	\$59.36
20345 ND Dept. of Health-Chemistry	\$18.54
20346 ND Municipal Judge's Assoc.	\$25.00
20347 ND One Call Concepts	\$1.20
20348 ND Telephone Company	\$674.21
20349 Northern Plains Electric Co	\$3,438.73
20350 Otter Tail Power Company	\$12,208.61
20351 Pierce County Tribune	\$1,099.23
20352 Rugby Job Authority	\$30,984.54
20353 Staples	\$493.81
20354 Tami Mayer	\$35.00
20355 Valli Information Systems	\$632.15
20356 Verizon Wireless	\$80.02

ACH	Payroll Checks	\$46,866.87
ACH	Social Security	\$7,742.16
ACH	Medicare Taxes	\$1,810.68
ACH	Payroll Taxes	\$5,652.62
20357	AFLAC	\$938.88
20358	State Disbursement Unit	\$555.60
ACH	NDPERS	\$385.00
ACH	NDPERS	\$8,480.00
ACH	Sanford Health / NDPERS	\$15,043.68

Grand Total All Bills Submitted for 03/02/2020: \$ 43,509.95

ACH	BND	\$2,550.00
20359	ACME Tools	\$169.99
20360	Advanced Engineering	\$4,040.00
20361	Agri Drain Corporation	\$2,686.31
20362	Badger Daylighting	\$1,749.00
20363	Bartsch Electric LLC	\$1,427.40
20364	Brad's Auto Service & Towing	\$70.00
20365	Butler Machinery Company	\$113.23
20366	Circle Sanitation	\$17,291.75
20367	Core & Main LP	\$185.00
20368	D & S Motors	\$66.52
20369	David Jaeger	\$750.00
20370	First District Health Unit	\$75.00
20371	H. E. Everson	\$382.73
20372	Hawkins	\$1,165.50
20373	i-Design	\$520.00
20374	Johnson's Plumbing	\$287.93
20375	Lisa Marshall	\$107.50
20376	M. J. McGuire Co	\$374.68
20377	MaxAir LLC	\$1,479.29
20378	Northern States Supply	\$30.86
20379	Petty Cash	\$29.15
20380	Pierce County Auditor	\$3,412.50
20381	Rebecca Jordan	\$170.00
20382	Rugby Broadcasters	\$24.00
20383	Rugby Hardware Hank	\$481.62
20384	Rugby Lumber	\$234.75
20385	Rugby Sanitation	\$322.96
20386	Rugby Service Center	\$603.19
20387	Rugby Welding & Machine	\$12.88
20388	Schock's Safe & Lock	\$736.70
20389	Team Laboratory	\$683.50
20390	Verizon Wireless	\$403.89
20391	Wex Bank	\$872.12

bills were reviewed by Kraft and Berg. There was a motion by Berg to approve payment of the bills as presented. Second by LaRocque, roll call vote, all voting yes, motion carried.

Stewart reviewed the cash report, revenues and expenditures with the Council. There was a motion by Albrecht to approve the financials as presented. Second by Berg, roll call vote, all voting yes, motion carried.

The February 2020 Municipal Judges Report was reviewed and considered by the council. There was a motion by Albrecht to approve the February 2020 Municipal Judges Report. Second by Melgaard, motion carried.

The council considered the Rugby Volunteer Fire Department 2019 Financials. There was a motion by Albrecht to approve the Rugby Volunteer Fire Department 2019 Financials. Second by Berg, roll call vote, all voting yes, motion carried.

The council considered the JDA minutes and Financials. There was a motion by Albrecht to approve the JDA Minutes and Financials. Second by Melgaard, motion carried.

Steinke reviewed the National School Breakfast Week Proclamation, March 2-6, 2020, with the council. There was a motion by Albrecht to approve the National School Breakfast Week March 2-6, 2020 Proclamation. Second by LaRocque, all voting yes, motion carried.

Steinke reviewed the City Government Week Proclamation, April 6-10, 2020, with the council. There was a motion by Albrecht to approve the City Government Week April 6-10, 2020 Proclamation. Second by LaRocque, all voting yes, motion carried.

Applications for Local Permit were reviewed by Attorney Hartl and were in order to be considered by council. The council reviewed the Little Flower Catholic Church application for bingo as well as the Pierce County 4-H application for a raffle. There was a motion by Albrecht to approve the Little Flower Catholic Church application and Pierce County 4-H application for Local Permit. Second by Rheault, all voting yes, motion carried.

Attorney Hartl reviewed Gaming Site Authorizations for Rugby Amateur Hockey Association for locations at Dakota Farms Restaurant and Lounge, Lee's Bar and Northside Lounge all were in order to be considered by council. The council reviewed the applications. There was a motion by Albrecht to approve the Gaming Site Authorizations for Rugby Amateur Hockey Association with locations at Dakota Farms Restaurant and Lounge, Lee's Bar and Northside Lounge. Second by Melgaard, all voting yes, motion carried.

The call for gravel bids was reviewed by the council. LaRocque questioned what the city used gravel for. Troy Munyer, Street and Sewer Supervisor explained the uses that the city has for it. There was a motion by LaRocque to advertise the call for gravel bids. Second by Berg, all voting yes, motion carried.

The second reading of Ordinance 422- Hotel/Motel Occupancy Tax was held. There was no public comment. There was a motion by Albrecht to approve the second reading of Ordinance 422 – Hotel/Motel Occupancy Tax. Second by Rheault, roll call vote, all voting yes, motion carried.

The second reading of Ordinance 423 – Lodging and Restaurant Tax was held. There was no public comment. There was a motion by Albrecht to approve the second reading of Ordinance 423-Lodging and Restaurant Tax. Second by LaRocque, roll call vote, all voting yes, motion carried.

Steinke explained that the AE2S proposal for the comprehensive land use plan that was approved last month would need to be rescinded. The Souris Basin Planning Grant requires three bids before accepting one. There was a motion by Albrecht to rescind the acceptance of the AE2S proposal for the comprehensive land use plan. Second by Rheault, all voting yes, motion carried.

Committee Reports:

Recreation: Chairman Berg explained they will be setting up interviews for Recreation Director.

Finance: Albrecht explained they had discussed the budgeted transfers, a citizen complaint and a bid ad for the 1998 Chevrolet.

Ordinance: Albrecht explained they discussed the status of the Vetsch property, garbage ordinance and Planning and Zoning Committee Compensation.

Public Works: Melgaard explained that the grass clipping hauling call for bids was recommended to council. Hartl explained that valid insurance was required. There was a motion by Albrecht to put the bid for grass clipping hauling out for bid with the amendment of valid insurance and valid driver’s license required.

Public Safety: Chairman Rheault explained they had met a couple times regarding Officer Denning. Attorney Hartl indicated another meeting will need to be called to address this issue again.

Unfinished Business: none.

New Business: none.

Steinke reviewed correspondence that was received by Rugby Spray Foam, LLC in regards to various tax exemptions.

There being no further business to transact or to come before the Council at this time Albrecht made the motion to adjourn the meeting at 7:49 p.m. Second by LaRocque, all voting yes, motion carried.

ATTEST: _____
Jennifer Stewart, City Auditor

APPROVED: _____
Susan Steinke, Mayor

DATE APPROVED: _____