

**SPECIAL RUGBY CITY COUNCIL MEETING MINUTES  
WEDNESDAY, DECEMBER 23, 2020– 12:00PM  
COUNCIL CHAMBERS AND BY GOTOMEETING**

Council Members present in Council Chambers: Lunde, Bednarz, LaRocque and Trottier. Council Member present by GOTOMEETING: Berg, Longie and Kraft. Also present were Mayor Steinke, Jim Olson, AE2S and City Auditor Stewart. Absent were Albrecht and Attorney Hartl.

Steinke called the meeting to order at 12:00 pm.

Council members recited the Pledge of Allegiance.

Roll call was taken by Steinke.

The Recreation Manager wage was discussed by the Council. Bednarz explained that Jamie Wald, Recreation Manager, had submitted her hours for 2020. The Recreation Committee and Finance Committee both recommended \$7,650 be paid to Wald for 2020. Berg questioned why the Babe Ruth hours would be allowed when the prior months were based on salary. Steinke clarified for Berg, that the 2020 wage request is based on hours, not salary. Berg and Longie both questioned the October, November & December wage of \$300 per each month in regards to the drain tile. Longie questioned why Wald would have involvement with the Drain Tile Project. Steinke clarified that Wald is the Recreation Manager and should be involved with the project.

Bednarz believes that there has been a lot going on with the Drain Tile Project and feels that the \$300 per month for Oct/Nov/Dec is reasonable. Trottier questioned if there should be more documentation, as to the hours worked, for the Oct/Nov/Dec period. LaRocque suggested 10 hours per month, for Oct/Nov/Dec would be more justifiable.

Berg questioned why the council is negotiating wages at the end of the year when the city has offered her an hourly wage. Steinke reminded the Council that although this is true, Wald had also explained to the Recreation Committee the number of times she would be punching in and out each day. The committee had agreed that it would be difficult to track individual punches in and out with the duties that Wald had.

There was a motion by LaRocque to pay Jamie Wald, \$7,200, for 2020. Second by Bednarz. Roll call vote, LaRocque-yes, Bednarz-yes, Lunde-yes, Trottier-yes, Berg-no, Longie-no, motion carried.

Steinke clarified that the 2021 Recreation Manager wage/salary will be reviewed by Finance Committee in January.

Berg updated the Council as to the work B & J Excavating has done on the ball diamonds with their soil conditioner. Berg explained that in the spring the rocks left on the field will need to be hand raked to be removed.

12:14pm Kraft joined the meeting.

Steinke requested a motion to pay B & J Excavating for conditioning all four ball diamonds. There was a motion by Bednarz to pay B & J Excavating for conditioning all four ball diamonds. LaRocque questioned where the invoice was. Stewart explained that an invoice has not been received to date. Kraft explained that the work that B & J Excavating has done is for the entire ball diamond grounds, not just the diamonds. LaRocque seconded the motion. The council discussed that the motion may be premature, without an invoice. While all of the council agrees the work that B & J Excavating has done to the ball diamonds is first-rate. Steinke called for a roll call vote, clarifying that if the council wished to pay B & J Excavating, without a submitted invoice they would vote yes, and no if they wished to not pay without an invoice. All council members voted no, motion failed. The city will pay B & J Excavating for the work done at the ball diamonds after submission of an invoice.

Steinke called the council's attention to two maps, supplied by Jim Olson, AE2S, regarding the survey of the drain tile installed at the ball diamonds. The survey concluded that 13,891 lineal feet of tile had been installed. This is substantially less than the footage listed on the invoice from MBF Drain Tile Systems LLC, which the November 14, 2020 invoice states that 17,115 lineal feet of drain tile had been installed. Steinke reminded the council that the matter of paying MBF Drain Tile Systems would be addressed at the January council meeting.

The council reviewed an estimate for an 84" angle broom for the Bobcat in the amount of \$4,710. This would be used for the removal of snow from sidewalks that the city maintains along Hwy 3 and other areas of town. There was a motion by Trottier to accept the estimate for the 84" angle broom for the Bobcat. Second by Bednarz, roll call vote, all voting yes, motion carried.

Bednarz explained that the Street and Sewer Department is looking to install an overhead garage door on the north side of the city shop. This will allow them to more easily park their dump trucks in the shop, without having to maneuver other pieces of equipment in and out. There was a motion by LaRocque to install the overhead garage door and accept the estimate from Rugby Lumber in the amount of \$7,638.00. Second by Trottier, roll call vote, all voting yes, motion carried.

Steinke explained that in the 2020 Budget extra funds were budgeted to pay down the Raw Water Line Loan. The amount left in the 2020 Budget for this is \$39,063. Stewart gave the history of the loan and the intentions of the council at the time for early payoff, to save interest on the 20 year loan. There was a motion by Kraft to approve the additional payment of \$39,063 to the Raw Water Line Loan. Second by Trottier, roll call vote, all voting yes, motion carried.

Year-end budget amendments and transfers were presented and reviewed by the council. There was a motion by Trottier to approve the year-end budget amendments and transfers. Second by Lunde, roll call vote, all voting yes, motion carried.

The 2021 Alcoholic Beverage Renewal list was reviewed by the council. Attorney Hartl has reviewed each application. There was a motion by LaRocque to approve the 2021 Alcoholic Beverage Renewals. Second by Trottier. Longie pointed out that Hangovers Bottle Shop is applying for a Class C Liquor/Beer and Wine licenses. Steinke explained that the owner has

reached out to her inquiring how she would be able to serve special drinks or tastings; she would need to have a Class C license. Steinke called for a vote, all voting yes, motion carried.

The council reviewed the USDA Rural Development Correspondence awarding \$22,500 to the City of Rugby for a Preliminary Engineering Report. This will be used to design proposed water and sewer system improvements. There was a motion by Trottier to accept the USDA Rural Development Grant in the amount of \$22,500. Second by LaRocque, roll call vote, all voting yes, motion carried.

There being no further business to transact or come before the Council at this time, there was a motion by LaRocque to adjourn the Council Meeting. Second by Trottier all voting yes, motion carried. Meeting adjourned at 12:40p.m.

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Susan Steinke, Mayor

ATTEST: \_\_\_\_\_  
Jennifer Stewart, City Auditor

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Date Approved